

SUPERVISOR ESSENTIALS

QUICK START WORKSHOP



I'M A SUPERVISOR...NOW WHAT?!?!?

Stressed about Supervising? Discover the proven keys and powerful secrets to supervisor survival and stunning success. Participants will gain exposure to foundations for supervisory roles, responsibilities, and accountability. Techniques and skills will be provided to enhance communications, professional image, along with motivation and retention of staff.



ECONOMIC &
WORKFORCE
DEVELOPMENT
through the
CALIFORNIA
COMMUNITY
COLLEGES

For more information or to reserve your seat,
contact the Workplace Learning Resource Center:
Carol Roscelli at 209.386.6733
or carol.roscelli@mccd.edu

LOCATION:

Business Resource Center
630 W. 19th Street, Merced, CA 95348

DATES, TIMES & COST:

SESSION #1

January 17 & 24, 2012 from 8:30-12:30 p.m.
\$99/participant for the Early Bird Registration Fee
if Paid by 12/16/11
(25% discount if team of 3 or more from the organization)
\$129/participant for the Registration Fee
if Paid after 12/16/11
(15% discount if team of 3 or more from the organization)

SESSION #2

April 17 & 24, 2012 from 8:30-12:30 p.m.
\$99/participant for the Early Bird Registration Fee
if Paid by 2/16/12
(25% discount if team of 3 or more from the organization)
\$129/participant for the Registration Fee
if Paid after 2/16/12
(15% discount if team of 3 or more from the organization)